

Notice of Intent

To Pump Sewage from a Local Sewer to a District Sewer

1. **Applicability**

Any municipality planning to pump sewage from a local sewer to a District sewer during local sewer construction must submit a *Notice of Intent*. If plans change after approval, then the municipality must notify the District of the change and obtain re-approval.

2. **Timing**

The District must receive the *Notice of Intent* at least ten (10) working days before pumping is anticipated to begin. An on-site meeting with District staff, municipality staff, and appropriate contracted staff will be required to verify the point of discharge.

If the discharge will require the District to reroute flows within the Metropolitan Interceptor Sewer (MIS) system or direct flow to the Inline Storage System (ISS), (or if the initial NOI is such that it is determined that flows need to be rerouted), the District must receive the diversion plan *at least (30) working days* before pumping is anticipated to begin. A meeting between with District, Veolia Water Milwaukee, municipality, and contractor staff will be required to approve the diversion plan. An on-site meeting with District staff, municipal staff, and appropriate contracted staff will also be required to verify the point of discharge.

The municipality may commence pumping only after receiving written approval from the District.

3. **Submitting the *Notice of Intent***

Submit the *Notice of Intent* to:

Milwaukee Metropolitan Sewerage District
Attention: Song Tran
260 W. Seeboth St.
Milwaukee, WI 53204-1446
stran@mmsd.com

If you have any questions regarding the *Notice of Intent*, please contact Song Tran at 414-225-2164.

4. **Contact Person**

The *Notice of Intent* must identify a contact person who is a municipal employee with responsibility for managing the pumping. The contact person is not necessarily the same person who must sign this *Notice of Intent*.

5. **The District's Response**

The District will respond to *Notices of Intent* with either a letter of approval, a letter of disapproval, a request for additional information or a meeting request.

You may commence pumping only after receiving an approval letter.

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1. Site Information

a) Location: _____

b) Municipal Contact Person: _____

Name

Title

Telephone

Email

2. Discharge Information

a) Proposed date for commencement of pumping _____

b) Describe the proposed pumping including manhole numbers, locations, volume and duration:

c) Enclose three copies of a drawing of the site where the bypass will occur. This drawing must identify all manhole locations.

3. Signature

The person signing this *Notice of Intent* must have knowledge of the municipal sanitary and/or combined sewer system and the Milwaukee Metropolitan Sewerage District sewer system and must have reviewed the pumping plan.

I certify that I have reviewed the pumping plan and to the best of my knowledge state that the proposed pumping will deliver the flow into the Milwaukee Metropolitan Sewerage District system as shown on the pumping plan. I further certify that the municipal inspection staff is fully aware of the pumping plan and will have the responsibility to ensure that the contractor follows said plan.

Signature

Date

Printed Name and Title