

ELECTRONIC PACKET

SEPTEMBER 23, 2019 SPECIAL OPERATIONS COMMITTEE MEETING

RELEASED: Monday, September 16, 2019



Milwaukee Metropolitan Sewerage District

260 West Seeboth
Street
Milwaukee, WI
53204

Meeting Agenda Operations Committee

Kathy Ehley, Chair
John Swan, III, Vice Chair
Cavalier C. Johnson, LaTonya Johnson, Bryan L. Kennedy, Ph.D.
Kris Martinsek, Ex-Officio

Monday, September 23, 2019

8:55 AM

Dennis M. Grzezinski Conference Room

SPECIAL OPERATIONS COMMITTEE MEETING

NOTICE IS HEREBY GIVEN, pursuant to Section 19.84, Wisconsin Statutes, that the Milwaukee Metropolitan Sewerage District's Operations Committee will hold a special public meeting on Monday, September 23, 2019 at 8:55 a.m. at the District's Headquarters, 260 W. Seeboth Street, Milwaukee, Wisconsin, in the Dennis M. Grzezinski Conference Room.

PURSUANT TO SECTION 19.85(1)(g), Wisconsin Statutes, the Committee reserves the right to go into Closed Session on any item on the public portion of the agenda to confer with Legal Counsel when it appears the matter may involve the District in litigation. If the Committee does convene in such a Closed Session, it is contemplated that the Committee will again, before adjourning the meeting, reconvene at the same place in Open Session at which time the Committee may act upon any item(s) considered in the Closed Session and upon any unfinished items from the regular agenda.

CALL TO ORDER

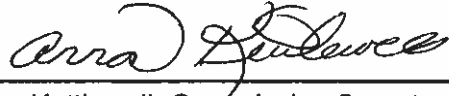
RECORD ROLL

NEW BUSINESS

- 10 19-127-9 Change Order Six, Contract M03064P24, On-Call Design Services for Green Infrastructure, Restore the Executive Director's Original Delegated Authority, and Approve Changes in Total Contract Cost

ADJOURNMENT

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request these services, contact the Office of the Commission at 414.225.2264, (FAX) 414.277.6360 or write to Office of the Commission, 260 W. Seeboth Street, Milwaukee, Wisconsin, 53204-1446.



Anna Kettlewell, Commission Secretary
Milwaukee Metropolitan Sewerage District



COMMISSION FILE NO: 19-127-9 **DATE INTRODUCED:** September 9, 2019

INTRODUCED BY: Executive Director (Signature on File in the Office of the Commission)

REFERRED BY COMMISSION CHAIRPERSON TO: Operations Committee

RELATING TO: Change Order Six, Contract M03064P24, On-Call Design Services for Green Infrastructure, Restore the Executive Director's Original Delegated Authority, and Approve Changes in Total Contract Cost

SUMMARY:

The Commission is requested to authorize the Executive Director to execute Change Order Six to Contract M03064P24, On-Call Design Services for Green Infrastructure, with Strand Associates, Inc., in an amount not to exceed \$260,000 for an amended total contract cost of \$400,000, and to restore the Executive Director's original delegated authority.

The Executive Director awarded Contract M03064P24 in December 2016 to Strand Associates, Inc. The scope of work consists of on-call design services for green infrastructure. Project applicants must be located in either a public, communal, or residential area. Applications must be submitted by a nonprofit organization; neighborhood group acting through a nonprofit partner; or fiscal agent, partner, or government body. Projects must be located within MMSD's green infrastructure service area. If an organization qualifies, a professional engineer will create a green infrastructure construction and maintenance plan specific to the needs of the organization's site.

Change Orders One through Three were all no-cost time extensions to continue the work. Change Order Four increased the not-to-exceed amount to \$140,000, an increase of \$50,000, to continue funding on-call services. Change Order Five was a no-cost time as extension.

Staff recommends approval for Change Order Six to continue funding on-call design services for green infrastructure. The work involves design services for innovative stormwater management and green infrastructure features to be located beneath the Marquette Interchange. The change in funding is also reflective of the addition of specialized professional services skillsets related to vegetation.

ATTACHMENTS: **BACKGROUND** **KEY ISSUES** **RESOLUTION**
FISCAL NOTE **S/W/MBE** **OTHER** _____

*OP_Change_Order6_M03064P24_Restore_Authority_legislative_file.docx
08-15-19*

COMMITTEE ACTION: _____ **DATE:** _____

COMMISSION ACTION: _____ **DATE:** _____

SUMMARY (Cont'd)

Change Order Six, Contract M03064P24, On-Call Design Services for Green Infrastructure, Restore the Executive Director's Original Delegated Authority, and Approve Changes in Total Contract Cost

The District and the City of Milwaukee have identified parcels beneath the freeway interchange overpass with opportunities for green infrastructure. Customized stormwater management will be needed to transform this unique and constrained area into a safer, cleaner, and more desirable location for stormwater management.

The District will manage the design and construction of the project. The City of Milwaukee plans to use their District Green Solutions partnership funding to fully cover the District's costs for the project including District staff time, this change order's design work, and other contracts needed to construct the project. The District will require a 10-year conservation easement on the site once constructed.

The project will be countable toward the District's recently issued Wisconsin Pollutant Discharge Elimination System permit target of providing green infrastructure retention capacity of 50 million gallons. It also supports the District's 2035 Vision.

SUMMARY (Cont'd)

Change Order Six, Contract M03064P24, On-Call Design Services for Green Infrastructure, Restore the Executive Director's Original Delegated Authority, and Approve Changes in Total Contract Cost

CONTRACT COST CHANGES

CONTRACT	AMOUNT	PERCENT INCREASE OVER ORIGINAL CONTRACT	AUTHORIZED BY	SWMBE
Original	\$90,000		Executive Director	0%
Change Order One	\$0	0%	Division Director	0%
Change Order Two	\$0	0%	Division Director	0%
Change Order Three	\$0	0%	Division Director	0%
Change Order Four	\$50,000	56%	Executive Director	0%
Change Order Five	\$0	0%	Section Manager	0%
Change Order Six	\$260,000	289%	Request of Commission	40%
Total Change Orders	\$310,000	344%		32%
TOTAL	\$400,000			25%

RESOLUTION

Change Order Six, Contract M03064P24, On-Call Design Services for Green Infrastructure, Restore the Executive Director's Original Delegated Authority, and Approve Changes in Total Contract Cost

RESOLVED, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to execute Change Order Six to Contract M03064P24, On-Call Design Services for Green Infrastructure, with Strand Associates, Inc., in an amount not to exceed \$260,000 for a total amended contract amount of \$400,000, and that the Executive Director's original delegated authority is restored.



**Capital Budget Fiscal Note
Total Project Cost**

RELATING TO:

Change Order Six, Contract M03064P24, On-Call Design Services for Green Infrastructure, Restore the Executive Director's Original Delegated Authority, and Approve Changes in Total Contract Cost

Capital Project Number(s)	Impact of Requested Action on Total Project Cost:			
<u>G98005</u>	<input type="checkbox"/> Increase	<input type="checkbox"/> Decrease	<input type="checkbox"/> New Project	<input checked="" type="checkbox"/> No Change

<u>Total Project Cost Analysis</u>	<u>Project Costs</u>
Adopted 2019 Total Project Cost	*
Previously Approved Changes	\$0
Approved Total Project Cost	*
Requested Total Project Cost	n/a
Requested (Increase)/Decrease	\$0

Action to be taken to Long-Range Financing Plan to address Total Project Cost change	
_____	Transfer from Allowance for Cost and Schedule Changes
_____	Transfer from another project (specify in comments)
_____	Delay Project(s) (specify in comments)
_____	Delete Project(s) (specify in comments)
_____	Other _____
_____	Transfer to Allowance for Cost and Schedule Changes

Comments

*The Green Solutions Program does not have a total project cost because it is a capital program. The 2019 Capital Budget has \$5,000,000 for 2019 and the long-range financing plan includes \$30 million. The 2019 Capital Budget and the long-range financing plan have sufficient funding for the current request of \$260,000. The program is also requested in the 2020 proposed budget. In the 2020 proposed budget, \$10 million is included in 2020, and the long-range financing plan has \$35 million.

The on-call services contract number is labeled under project M03064, but any expenses related to the requested work will be funded from project G98005.

Budget Review by:	Date:
<u>Christine Durkin</u>	<u>8/15/2019</u>

September 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 LABOR DAY- MMSD OFFICES CLOSED	3	4	5	6	7
8	9 Operations Committee-9:00 a.m. PF&P Committee- 9:05 a.m.	10	11	12	13	14
15	16	17	18	19	20	21
22	23 Special Operations Committee-8:55 a.m. Commission-9:00 a.m. Budget Public Hearing -6:00 p.m.	24	25	26	27	28
29	30					