



## Green Solutions Funding Agreement G98005PXX

### Project Name

#### 1. The Parties

This Agreement is between the Milwaukee Metropolitan Sewerage District (District), 260 West Seeboth Street, Milwaukee, Wisconsin 53204-1446, and the **Municipality Name (Municipality), Address.**

#### 2. Basis for this Agreement

- A. Wisconsin law authorizes any municipality to establish an intergovernmental cooperation agreement with another municipality for the furnishing of services (Wis. Stat. sec. 66.0301).
- B. The District is responsible for collecting and treating wastewater from locally-owned sewerage systems in the District's service area.
- C. During wet weather, stormwater enters the sewerage system, increasing the volume of wastewater the District must collect and treat.
- D. During wet weather, stormwater directly enters surface water, increasing pollution levels in those waterways and increasing the risk of flooding.
- E. Green infrastructure, such as constructed wetlands, rain gardens, green roofs, bioswales, and porous pavement, reduces the volume of stormwater in the sewerage system and the amount of pollutants discharged to surface waters.
- F. The Wisconsin Department of Natural Resources has made Clean Water Fund loans available to the District for the construction of municipal green infrastructure.
- G. The District wants to expedite the amount of green infrastructure installed in its service area.
- H. **Municipality** plans to install green infrastructure that supports the District's green infrastructure goals.

#### 3. Date of Agreement

This Agreement becomes effective immediately upon signature by both parties and ends when **Municipality** receives final payment from the District or when the parties terminate this Agreement according to sec. 14 of this Agreement.

#### **4. District Funding**

The District will reimburse **Municipality** for the cost of the project described in the attached project description (project), up to \$X. The District will provide funding after the District receives the Baseline Report and the Conservation Easement.

#### **5. Location of Project**

The project will be located at **Address**.

#### **6. Baseline Report**

After completion of the project, **Municipality** will provide a Baseline Report using forms provided or approved by the District. The Baseline Report will include:

- A. a site drawing, showing the project as completed;
- B. a topographic map of the project site;
- C. design specifications for the project, including rainwater capture capacity (maximum per storm) and other information regarding runoff rate reduction or pollutant capture;
- D. a tabulation of the bids received, including bidder name and price;
- E. a copy of the executed construction contract;
- F. a legal description of the property where the project is located, including parcel identification numbers **[for projects not in a street, alley, or other public right-of-way]**;
- G. photographs of the completed project;
- H. a maintenance plan;
- I. an outreach and education strategy, including a description of events or activities completed or planned;
- J. an itemization of all construction costs, with supporting documentation;
- K. a W-9 Tax Identification Number form;
- L. a Clean Water Fund Loan Program Disadvantaged Business Enterprise Good Faith Certification Form (EIF Form 8700-294);
- M. a Clean Water Fund Loan Program Disadvantaged Business Enterprise Subcontractor Utilization Form (EPA Form 6100-4);
- N. a Small, Veterans, Women, and Minority Business Enterprise Report; and
- O. an Economic Impact Report, showing the total number of people and the estimated number of hours worked on design and construction of the Project by Municipality's employees, contractors, consultants, and volunteers.

#### **7. Procedure for Payment**

**Municipality** will submit an invoice to the District for the amount to be reimbursed. The invoice will document all costs to be reimbursed. Invoices from consultants will provide: their hourly billing rates, if applicable; the hours worked, by individual; and a summary of the tasks accomplished.

**Municipality** will send the Baseline Report and the invoice to:

**Project Name**

Andrew Kaminski, Senior Project Manager  
Milwaukee Metropolitan Sewerage District  
260 West Seeboth Street  
Milwaukee, Wisconsin 53204-1446

The District will not provide reimbursement until the Project is complete and the District has received all required deliverables.

### **8. Changes in the Project and Modifications to the Agreement**

Any changes to the Project must be approved by the District in writing in advance. The District will not reimburse for work that is not described in the original project description unless **Municipality** obtains prior written approval from the District.

### **9. Modifications to this Agreement**

Any modifications to this Agreement will be in writing and signed by both parties.

### **10. Project Maintenance**

**Municipality** will maintain the Project for at least eleven years. If the Project fails to perform as anticipated or if maintaining the Project is not feasible, then **Municipality** will provide a report to the District explaining the failure of the Project or why maintenance is not feasible. Failure to maintain the Project will make **Municipality** ineligible for future District funding until **Municipality** corrects the maintenance problems.

### **11. Permits, Certificates, and Licenses**

The **Municipality** is solely responsible for compliance with all federal, state, and local laws and any required permits, certificates, or licenses.

### **12. Procurement**

- A. **Municipality** must select professional service providers according to the ordinances and policies of **Municipality**. **Municipality** must procure all non-professional services, such as construction, sewer inspection, and post-construction restoration, according to State of Wisconsin statutes and regulations and the ordinances and policies of **Municipality**. Whenever work valued over \$25,000 is procured without the use of a public sealed bidding process, the District may request and **Municipality** must provide an opinion from a licensed attorney representing **Municipality** explaining why the procurement complies with State of Wisconsin law and the ordinances of **Municipality**.
- B. **Municipality** will make good faith efforts to use disadvantaged business enterprises, consistent with the requirements of the Wisconsin Department of Natural Resources for recipients for Clean Water Fund loans and 40 CFR Part 33.

### **13. Responsibility for Work, Insurance, and Indemnification**

**Municipality** is solely responsible for planning, design, construction, and maintenance of the Project, including the selection of and payment for consultants, contractors, and materials.

**Municipality** is solely responsible for ensuring compliance with Wisconsin prevailing wage law.

The District will not provide any insurance coverage of any kind for the Project or the **Municipality**.

**Municipality** will defend, indemnify, and hold harmless the District and its Commissioners, employees, and agents against all damages, costs, liability, and expenses, including attorney's fees and related disbursements, arising from or connected with the planning, design, construction, operation, or maintenance of the Project.

#### **14. Terminating this Agreement**

The District may terminate this Agreement at any time before the commencement of construction. After the commencement of construction, the District may terminate this Agreement only for good cause, including, but not limited to, breach of this Agreement by **Municipality**. **Municipality** may terminate this Agreement at any time, but will not receive any payment from the District if **Municipality** does not complete the Project.

#### **15. Conservation Easement**

After the completion of construction, the District must receive a Conservation Easement from **Municipality**. The Conservation Easement will be limited to the Project. The term of the Conservation Easement will be eleven years. **Municipality** will cooperate with the District to prepare the Conservation Easement. Alternatively, for any portion of the project in a public right-of-way, the District may receive a maintenance covenant instead of a Conservation Easement.

[For projects in a public right-of-way, the funding agreement will require a maintenance covenant rather than a conservation easement.]

#### **16. Exclusive Agreement**

This Agreement is the entire agreement between **Municipality** and the District for the project.

#### **17. Severability**

If a court holds any part of this Agreement unenforceable, then the remainder of the Agreement will continue in effect.

#### **18. Applicable Law**

The laws of the State of Wisconsin apply to this Agreement.

#### **19. Resolving Disputes**

If a dispute arises under this Agreement, then the parties will try to resolve the dispute with the help of a mutually agreed-upon mediator in Milwaukee County. The parties will equally share the costs and fees associated with the mediation, other than attorney's fees. If the dispute is not resolved within 30 days after mediation, then either party may take the matter to court.

#### **20. Notices**

All notices and other communications related to this Agreement will be in writing and will be considered given as follows:

- A. when delivered personally to the recipient's address as stated in this Agreement; or
- B. three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated in this Agreement.

**21. Independence of the Parties**

This Agreement does not create a partnership. **Municipality** does not have authority to make promises binding upon the District or otherwise have authority to contract on the District's behalf.

**22. Assignment**

**Municipality** may not assign any rights or obligations under this Agreement without the District's prior written approval.

**23. Public Records**

**Municipality** will produce any records in the possession of Municipality that are subject to disclosure by the District pursuant to the State of Wisconsin's Open Records Law, Wis. Stats. secs. 19.31 to 19.39. Municipality will indemnify the District against all claims, demands, or causes of action resulting from the failure to comply with this requirement.

**24. Inspection by the Department of Natural Resources**

**Municipality** will allow the Department of Natural Resources to inspect the project during construction.

**MILWAUKEE METROPOLITAN  
SEWERAGE DISTRICT**

**MUNICIPALITY**

By: \_\_\_\_\_

Kevin L. Shafer, P.E.  
Executive Director

By: \_\_\_\_\_

**Name**  
**Title**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form

By: \_\_\_\_\_

Attorney for the District

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**Project Name**

**Project Description**

**Schedule**

**Budget**

**Outreach and Education**

Municipality will post educational signage at the Project site. This signage will acknowledge District funding for the Project. In addition, Municipality will describe the Project and its benefits in a community newsletter or web page.

**Maps or Drawings**