

# t4 Spatial

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All lateral lining completed under the Pipe Check Program is required to have a post lining CCTV uploaded to the t4Vault which is a product of t4 Spatial. A free account will be issued by the District to allow contractors completing lateral lining in order to upload videos.

One-on-one training can be provided upon request with a trainer from T4 Spatial representative.

## Set-up and Uploading

1. The Pipe Check Administrator will contact you if your company has been approved to complete lateral lining. The full name and email of each user is required in order to provide access to t4Vault.
2. Each user will receive a welcome email with information on how to download the t4Vault desktop application. This application will allow you to upload CCTV videos and the required csv file.

Hi Rebecca,

Welcome to **t4Vault!** We are so pleased to meet you!

**t4Vault** is the easiest way to organize and share the sewer inspection data of your organization.

Web access URL:

<https://vault.t4spatial.com/>

You can download the latest version of our desktop application to upload your data here:


[Windows/PC](#)  
[Mac](#)

If you ever have any questions or feedback, just send us an email to [support@t4spatial.com](mailto:support@t4spatial.com) - We are happy to help!

t4 team

t4Spatial Inc, Commerce Capital Building, 120 East de la Guerra Street, Santa Barbara CA 93101  
+1 805-921-3000 | [contact support](#)

# t4 Spatial Cont.


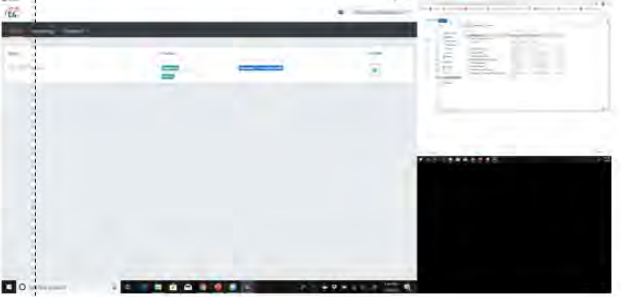
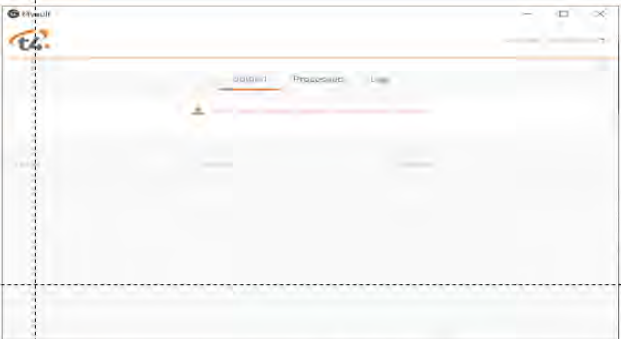


## Process for Uploading Inspection Work

3. Download to your desktop from t4  
<https://www.t4spatial.com/t4-vault/> →

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4. Once Signed In, Open the App  
- drag and drop your created folder of video and CSV file into the app and it will begin to load →



The .CSV can be found on the Pipe Check Contractor's Resource Page

Information that will be required in the .CVS includes:

- Video File Name
  - The video file will be name the "Reservation Number\_Post"
- Date & Time
- Municipality
- Street
- Reservation Number
- Material
- Lateral Size

# t4 Spatial Cont.



## Process for Uploading Inspection Work

Download to your desktop from t4  
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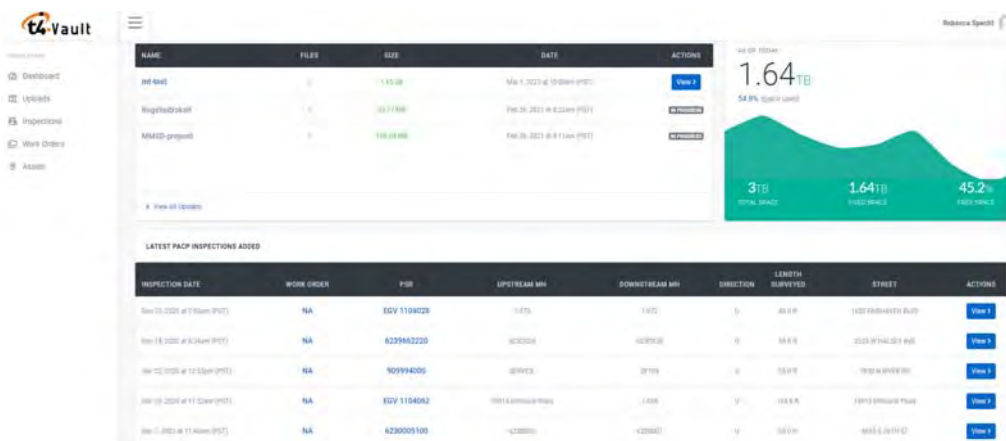
Once you have clicked out to  
the web version you can see all  
uploads and inspections you  
have completed and provide  
link to MMSD



# t4 Spatial Cont.

All videos that are uploaded by you will be found listed on your dashboard once you are logged in to t4Vault.

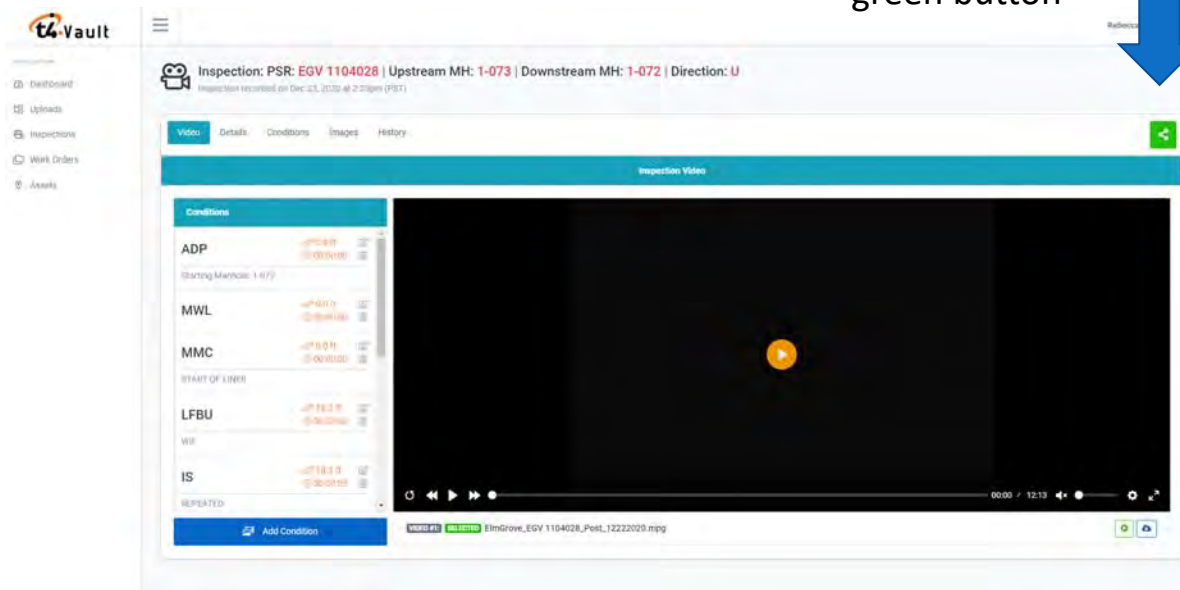
To share the hyperlink to the video, as required in the invoice process,



1. Choose the video you need the hyperlink for



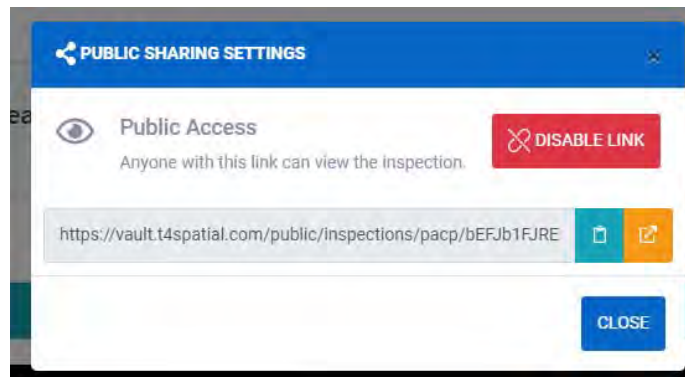
2. Click the green button



# t4 Spatial Cont.

All videos that are uploaded by you will be found listed on your dashboard.

3. Copy the hyper link



4. Paste in the invoice notes box.



MMSD's Pipe Check Invoice Submittal Form

Invoiced Amount cannot exceed Reserved Amount

Invoice Amount	Reserved Amount
\$ 0	\$ 8250

**Attachments**  
Contractor shall attach the following documents:  
- closed municipal plumbing permit  
- contract between contractor and homeowner  
- final homeowner invoice  
- a copy of the warranty

There is nothing attached.  
Attach file

Invoice Notes

For all lateral lining, a post video is required. videos will be uploaded to T4 and a link to the Video shall be provided in the "Invoice Notes Section"

Cancel Submit PIPE CHECK